

Accommodation Application and Contract : ACCOMMODATION ON BELL – non student

NAME (please print)			
Surname	First	Middle	
ARRIVAL DATE	DEPARTURE DATE	NUMBER OF OCCUPANTS	GENDER
			<input type="checkbox"/> Male <input type="checkbox"/> Female
MAILING ADDRESS			BIRTHDAY
Number	Street		
City	District	Country	
Phone	Mobile		
Email address:			
PERMANENT HOME ADDRESS (if different from above)			RESIDENCY STATUS
Number	Street		I am a citizen or permanent resident of New Zealand
City	District	Country	<input type="checkbox"/> Yes <input type="checkbox"/> No
Phone	Mobile		
I am a citizen of:			
EMERGENCY CONTACT PERSON			IF NO...
Name	Relationship	Home Phone	Mobile
EMPLOYER or PLACE OF STUDY			
Company	Address	Phone	Contact Person
Police checks	HEALTH DETAILS		
<input type="checkbox"/> I accept police checks	Please indicate any physical or mental health issues we may need to be aware of in case of emergencies:		
Availability			
Short term accommodation is only available up to the 11 th March. Long term tenants can only be processed after the 15 th March 2010.			
TERMS AND CONDITIONS			
I have read and agree to the Accommodation on Bell terms and conditions outlined in the handbook. <i>(Please sign and attach the form out of the handbook)</i>			
I understand and agree to the following:			
1. That a non-refundable fee of \$50 must be submitted with this application, plus 2 written references			
2. That I am responsible to meet all payment requirements.			
3. That I will be financially responsible for rent and cancellation penalties should I terminate my contract within the minimum stay requirement of 4 weeks. Thereafter one week notice of termination is required.			
4. That should I owe outstanding rent upon leaving Accommodation on Bell, that my account may incur late payment fees and collection costs.			
5. That if I fail to comply with any of the terms of my contract, it will be necessary for me to vacate the property with no less than 24 hours notice.			
I certify that the information on this contract is accurate. I understand that giving false information may disqualify my application.			
Signed:		Date:	
CHECKLIST OF THINGS TO RETURN			
Two written references		FOR OFFICE ONLY: Date and signature of approval	
<input type="checkbox"/> Completed form and \$50 non-refundable administration fee <input type="checkbox"/> Signed form from Handbook			
<i>Note: If your application is approved, you will be required upon check-in to pay two weeks' rent plus bond of \$400.00. Weekly rent single room: \$180.00; weekly rent double room: \$200</i>		AOB App07-07-10	